Annual Mentoring and Evaluation: Student Petition

Auto-populated information:
- Name of Student
- SID
- Email
- Program
- Major Professor (students can select someone else if this is incorrect)
- Expected Graduation Date (students can change if this is incorrect)
- Cumulative GPA
- Degree Objective
- Academic Year (current)
- Number of Active Quarters
- Committee Members
- Milestones (completed or not, date completed)
- Courses Prior to Candidacy (names, numbers, and grades by quarter)

Student-populated information:
- Additional faculty members to review the AME (optional; intended for advisory committees or co-advising situations)
- Financial Awards
  - Did you apply for grants or other financial awards this year? (do not include UCR fellowships or loans): *yes/no*
  - Did you receive grants or other financial awards this year? (do not include UCR fellowships or loans): *yes/no*
  - *if yes:* List your financial awards below (name, funding source or agency, amount of award)
- Presentations
  - How many presentations have you given this past year? *select number range*
    - *if greater than zero:* For each, add presentation type, title, location, date, collaborators, and any additional information
- Scholarly Work
  - How many scholarly works have you published in the past year? *select number range*
    - *if greater than zero:* For each, add scholarly work type, title, location, date, collaborators, and any additional information
- Academic & Other Accomplishments
  - Goal Completion: Based on your previous goals, what was accomplished in the past year? (leave blank if this is your first year): *open-ended*
  - Describe any accomplishments in research or scholarship from the past year. For example: awards, certifications, leadership roles, service, or training: *open-ended*
- Responsible Conduct of Research
  - If you have completed CITI RCR training, that result will show here. *(auto-populated)*
  - Have you done in-person RCR training this past year? *yes/no*
    - *if yes:* For each, type of in-person training and hours spent this past year
- Goals
  - List 3 SMART goals you will complete in the upcoming year. Goals must use the SMART outline (specific, measurable, achievable, relevant, and time-bound). For example, an appropriate goal might be "I will complete a draft of the first chapter of my dissertation by the end of Winter quarter": *open-ended (3 boxes)*

Annual Mentoring and Evaluation: Major Professor Evaluation

Note: Graduate Advisor/Director completes this section if the student doesn't have a major professor

Program Annual Mentoring and Evaluation: If your program has already completed a review of this student, attach that document here: *optional attachment*

Summarize this student's performance for the last academic year with details regarding if the student has met expectations and how: *open-ended*

What are the three goals for the student in the next academic year? Goals must use the SMART outline (specific, measurable, achievable, relevant, and time-bound): *open-ended (3 boxes)*

Assessment of Skills (each *satisfactory/unsatisfactory)*
- Communication regarding scholarly work
- Critical thinking
- Knowledge (in field of study)
- Mentoring (e.g., undergraduate students)
- Productivity
- Responsibility (e.g., meeting deadlines)
- Writing skills
- Other (please list): *add as many as desired*

Overall Rating of Student's Evaluation (Required): *satisfactory/unsatisfactory*
- *if unsatisfactory:*
    - Explain how the student did not meet expectations: *open-ended*
    - Suggestions for improvement of performance: *open-ended*
    - Timeline for completion and evaluation: *open-ended*

Note: Petition then routes to any additional faculty listed by the student for comment, then to Grad Advisor/Director, Grad Coordinator, and finally Grad Division. The petition can be routed back to the student (or anyone else in the routing process) at any point for corrections or additions.