

Ibero-American Music Study Group – American Musicological Society

By-Laws

By-Laws of the IAMSG-AMS

ARTICLE I. NAME

The group shall be known as the Ibero-American Music Study Group of the American Musicological Society, a non-profit corporation.

ARTICLE II. PURPOSE

General Statement:

- The IAMSG-AMS's purpose is to promote leading research in all facets of Iberian and Latin American music, as well as to provide a space in which members can share ideas about various topics of interest, particularly regarding pedagogy and methodology.

Objectives:

The IAMSG-AMS objectives include (but are not limited to):

- Holding an annual Business Meeting ("lightning lounge" or other formats) at the annual national conference of the American Musicological Society.
- Maintaining a website and social media account to announce activities of the IAMSG-AMS, its members, and allies, to connect membership to useful resources and scholarly activities while providing any relevant information about current research in Ibero-American music studies.
- Operating a listserv to distribute announcements, call for papers, new publications, and group activities, to encourage discussion and collaboration amongst scholars interested in any facets of Iberian and Latin American music.
- Holding online events (e.g. CAMPE Online Events Program) to discuss the latest contributions in Ibero-American music studies.

ARTICLE III. MEMBERSHIP

Membership in the IAMSG-AMS will be open to any current member of the American Musicological Society who requests it, through attendance at the business meeting or other means. Membership shall not be restricted according to gender, national origin, employment or student status.

ARTICLE IV. OFFICERS

The offices of the IAMSG-AMS shall be four. The Group Board: Incoming Chair, Chair, Outgoing Chair, and the Webmaster. Officers must be current members of the AMS and of the IAMSG-AMS at the time of their election and must remain members throughout their term as officers.

1. Duties of Officers. Any member of the IAMSG-AMS may serve as an elected officer.

- The Chair shall act as the executive office of the IAMSG-AMS, presiding over all meetings of the members and having general management of the affairs of the group, including the power to enforce all orders and resolutions passed by other members. The Chair will also serve as the officer in charge of official communication with the AMS Board (including sending reports after annual meetings), scheduling the annual study group sessions (lightning lounge, online events), and sending any and all requested information in for inclusion on the program for the Annual Meeting.
- The Outgoing and Incoming Chairs will assist the Chair in their duties. The Outgoing Chair will also serve to mentor the other chairs and ensure for smooth transition between roles.
- The Board Group (Incoming Chair, Chair, Outgoing Chair) will be in charge of managing the IAMSG-AMS's social media (Facebook page, etc.), overseeing the election process for Incoming Chair on even years, and will serve as full voting members of the Program Committee.
- The Webmaster shall maintain and oversee the IAMSG-AMS's website <https://iamsg.ucr.edu> and moderate the listserv: iberoamericanmusiclist@lists.ucr.edu

2. Terms of Office. Chairs shall serve a five-year term beginning at the conclusion of the Business Meeting serving as: 1) Incoming Chair in the first two years of their tenure, 2) Chair during the third and fourth years, and 3) Outgoing Chair during the last year of their service. Officers are eligible for re-election no more than once. The Webmaster can serve the group indeterminately.

3. Election Procedure. Elections shall be held in even years in electronic format through a secure and confidential website. Any member of the IAMSG-AMS shall be eligible to submit a ballot, and no person shall be allowed to vote more than once.

- Nominations: The Chair shall collect self-nominations a few months before holding the election. A Call for Nominations shall be issued via the listserv at the start of the nomination period and shall include a date by which self-nominations must be submitted. There will be a requirement of a minimum two nominations to proceed to the election. If there are only one or no submissions, the Chair can request invitations of members for self-nomination. Any member of the IAMSG-AMS without distinction of gender, race, ethnicity, national origin, place of residence or professional status can self-nominate and be elected as Chair.
- Ballots: The Chair shall confirm the nominees and will distribute ballots via the listserv a month prior to the election. The voting period shall last for an entire month. All officers will be elected by highest number of votes cast.
- Election: The Group Board oversees the election and the Chair informs the members of the group of the election results a few days after the election.

ARTICLE V. COMMITTEES

Standing and ad-hoc committees of the IAMSG-AMS may be created by a majority vote at the business meeting or via online poles. Ad-hoc committees may also be created by the Group Board when a need arises between annual business meetings.

Committees shall consist of no fewer than three members, and the terms of all committee members shall be specified at the time of appointment. All committee terms shall begin and

end after the annual business meeting. The Chair shall appoint members of committees and shall serve as ex officio member of all committees.

Standing committees:

- Program Committee (Group Board): The Program Committee shall select the presentations for the annual business meeting and act as Chairs/Hosts for online events.
- Awards Committee: The Awards Committee shall select the paper that it deems best of a graduate student or early career researcher related to the subject of the IAMSG-AMS during each annual conference meeting.

Ad-hoc Committees: Other committees may be organized to address specific needs of the IAMSG-AMS. Ad-hoc committees shall dissolve after completing their mandate.

ARTICLE VI: ACTIVITIES

The IAMSG-AMS will schedule a business meeting annually during the Annual Meeting of the American Musicological Society. After the last business meeting, the Chair shall propose a topic in the format of a “lightning lounge” session, or any other type of format, for the following business meeting. The Chair will communicate the topic to the members of the IAMSG-AMS through the listserv and ask for expressions of interest to participate. The Chair shall receive the proposals which shall be evaluated by the Program Committee, communicate the outcome to those members who submitted a proposal and present the lightning lounge proposal to the AMS conference committee.

Online special meetings. The Chair of the IAMSG-AMS shall organize a virtual meeting within the AMS CAMPE Event program. With the approval of the AMS Board, the Chair can also propose to organize other virtual events with the collaboration of other AMS study groups or non-AMS Societies/Study Groups/Professional Associations.

ARTICLE VII: AMENDMENTS

Amendments to these by-laws may be proposed to the Chair by any member, not later than two weeks before the beginning of the Annual Meeting of the Society. Proposed amendments shall be discussed and voted on at the business meeting or via the listserv and must pass by a two-thirds (2/3) majority of members attending.