

Lab Safety Contacts

December 5, 2023



Lab Safety Contacts

Welcome!

Agenda:

- Hazardous Waste updates
- Lab Coat Laundering program updates
- RSS Tips: new door placard system
- RSS Tips: How to check training
- Winter Closure Reminder

Hazardous Waste



Hazardous Waste

Information on new bio waste bins included in attachments

Lab Coat Laundering



Lab Coat Laundering Program

Offered free by EH&S

What is it?

- The program provides laundering services specifically for lab coats contaminated after being used in labs.
- The service is being provided by EH&S, free of charge to the campus.
- The vendor used is Mission Linen.

Why?

- Sustainability:
 - with the ability to launder, the lab coats do not need to be disposed of as hazardous waste as frequently and replacement would not need to be purchased as frequently.
- Environmentally Friendly:
 - the Mission Linen laundering service would prevent contaminated materials removed from laundered lab coats from entering sewer drains, which would otherwise harm the environment.
- Less Costly:
 - properly laundering a lab coat costs the institution much less than purchasing a new lab coat every time.

Who can participate?

- The laundering program is available to the campus to launder lab coats provided by UCOP or EH&S.
 - UCOP/EH&S provided coats can be identified by the 'University of California Be Smart About Safety' embroidery on either the sleeve or chest.
- Lab coats need to have the barcode specific to their laundering location affixed prior to depositing in the soiled locker.

How does it work? : Pick-Up/Drop-Off

- Lab coats barcoded (specific to location) with Mission Linen barcodes can be deposited in Mission Linen lockers "Soiled" lockers.
- Mission Linen picks up the soiled lab coats on Monday morning.
- Laundering takes about 2-3 weeks.
- Mission Linen returns cleaned lab coats to Mission Linen "Clean" lockers on Monday morning.

How does it work? : Barcoding

- Newly fit PPE will be automatically barcoded specific to the lab location.
- PPE already provided can be brought to EH&S for barcoding.
 - Appointments will be available specifically for barcoding (one person can bring all of the lab's coats in one appointment).
 - Each barcode can be fixed on a coat in about 10 seconds.
- PPE dropped off without barcodes will be barcoded to the location it was dropped off.
 - This is not encouraged as it will cause delays in the process and risks the coats being lost.

How does it work? : Barcoding (cont...)

Location	Barcode
Bourns B116 Corridor	315932
CE-CERT	238442
Entomology Loading Dock (External)	315936
Geology Loading Dock (Internal)	315930
Keen Hall Loading Dock Internal	315934
Life Sciences/Spieth Loading Dock (Internal)	315935
MSE Outside 255	315933

- If a lab coat is barcoded for one location, but then deposited in another location, the cleaned lab coat will be returned to the location for which it is barcoded.
- If a person moves to another lab with a different assigned location, the lab coats will need to be re-barcoded for the new location.

How long does it take?

- Coats sometimes come back within 1 week, but has typically been taking 2-3 weeks.
- Holidays, especially ones that take fall on Mondays, will impact drop-off, delaying it for 1 more week.
- Campus closures, such as the winter break, will result in no pick-ups/drop-offs until campus re-opens.

Important things to remember

- Personnel should have another appropriate lab coat to use during the time their coat is being cleaned.
- All items need to be removed from pockets before drop-off. Pens and items left in pockets get laundered at a very high temperature, leaving all coats stained with ink and coated with plastic residue.

What if...?

- Lab coat is returned damaged:
 - Contact EH&S at ehslaboratory@ucr.edu
 - EH&S will provide a replacement coat (damaged coat must be returned to EH&S for the exchange).

What if...?

- Lab coat does not get returned after 3 weeks:
 - Contact EH&S at ehslaboratory@ucr.edu
 - EH&S will provide a replacement loan coat (with an EH&S location Mission Linen barcode) until the original coat is returned.
 - When the original coat is returned, the loaner coat can be deposited at any locker location to return to EH&S.
 - If, after 8 weeks, the original coat is still not returned, please contact EH&S at ehslaboratory@ucr.edu to have a full replacement coat provided.

When will this launch?

- Week of January 8th 2024. First pickup January
- Locker combination info will be sent to Lab Safety Contacts and PIs
- Appointments for barcoding lab coats will be available for the entire Winter quarter of 2024, after which appointments can be made by contacting ehslaboratory@ucr.edu.

What we need from you

- Patience:
 - Mission Linen will go from servicing only the EH&S location to servicing 8 locations around campus. This may result in some acclimatization for a few weeks.
 - Glitches and bugs in the program for which we may not have foreseen may arise and may take time for us to figure out and resolve.

What we need from you

- Be Ready:
 - Make sure all LHAT location information and Lab Safety Contact information on Risk & Safety Solutions is up-to-date and accurate.
 - Book an appointment to have all lab coats barcoded with Mission Linen barcodes specific to laundry locations.
 - One appointment can barcode all the coats from one lab so bring them all for efficiency.

Questions?

- Pamela A. See
 - Personal Protective Equipment (PPE) Coordinator/Research Safety Specialist (pamela.see@ucr.edu)
- Research Safety Team (best contact in case Pam is unavailable)
 - ehslaboratory@ucr.edu

RSS Tips: New Placards



New Placards

Replacing old eContact system

- Clunky
- Hard to complete for labs
- Had to wait for EH&S approval

Door placarding built into your RSS Chemicals Inventory

- Automatically pulls in chemical information from inventory
- Handles shared lab spaces better
- Does not require EH&S approval step
 - Can print placards as soon as you enter contact information

New Door Placards

- From your chemical inventory homepage, select “Inventory Summary”

RSS Chemicals Chemical Inventory Program Test

Welcome!
Erika De Guzman
RSS Chemicals Chemical Inventory Program Test

What would you like to do?

- Search Chemicals
- Add to Inventory
- Share Chemicals
- Pending Transfers
- Inventory Summary

New Door Placards

- Scroll to the bottom to the “Door Hazard Signs” section
- Select the room you would like to review and print
- Don’t see your room? It may not be associated in the software with your group.
 - Add room to your LHAT and it should show up.

RISK & SAFETY SOLUTION

Chemical Inventory Summary: RSS Chemicals Chemical Inventory Program Test

Total Chemicals	Total Containers	Container Issues	Barcoded	Missing Barcode
2	2	0	1	1

Inventory Access & Permissions
You can use Inventory access to view and modify users' permissions to access different functionalities within your chemical inventory.
[Inventory Access & Permissions](#)

Certification
Last certified as accurate on Sep 22nd 2023 by Erika De Guzman
[RECERTIFY INVENTORY](#)

Import & Reconcile
[Reconcile your inventory](#)
[Reconcile your inventory by sublocation \(barcode only\)](#)
[Import](#)
[EXPORT INVENTORY](#)
Export may take several minutes.

Add/Remove Tags

Sublocations
A sublocation can be a specific location in your workspace such as a shelf, a fridge, a bench, etc. or you can designate your room as a sublocation. Sublocations need to be created before you can add containers.
[Manage Sublocations](#)

Missing Rooms
No missing rooms

View Activity
[Review recent inventory activity](#)

Door Hazard Signs
Door hazard signs inform entrants, visitors, and first responders what chemical hazards are expected to be found in a room and who to contact in an emergency. The signs available for each room below include the chemical hazards GHS symbols. This comes from information in the chemical inventory for all chemicals in each room. Inventory Managers can indicate additional hazards and emergency contact information on the door hazard sign.

- AGRICULTURAL OPERATIONS STORAGE SHED #9, 0888
- METAL RESEARCH BUILDING, 0001
- STORED PRODUCTS TEST BUILDING, 0888
- INSECTICIDE COMPOUNDING & STORAGE BUILDING, 1002
- INSECTICIDE COMPOUNDING & STORAGE BUILDING, 1014
- ENVIRONMENTAL HEALTH AND SAFETY EXPANSION, 1145
- Pump Building, 001

SUPPORT
[Help](#)
Patrick Manning
[Sign Out](#)

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New Door Placards

- “Inventory Owner Emergency Contacts”
 - Information based on all inventories that have chemicals associated with that room
 - Is there a lab on the list that shouldn’t be there? Email ehslaboratory@ucr.edu for us to help sort it out
- “Emergency Contacts”
 - Should be anyone who is responsible or can answer questions about inventory
 - Possibly you?
- “Last Certified”
 - Based on the certification date of inventories
 - Old date? Certify your inventory!
- Diamond and hazard information
 - Based on inventory information, not editable
- “Additional Hazards or Special Concerns”
 - Not required, information covered on other signs (bio, lasers)

← Room Sign Options

ENVIRONMENTAL HEALTH AND SAFETY EXPANSION: Rooms 1145 (FIRST FLOOR)

IN CASE OF EMERGENCY DIAL 911 IMMEDIATELY

Inventory Owner Emergency Contacts

Name	Role	Phone #	Alternate Phone #
Patrick Monnig	Inventory Owner	(951) 827-4254	
Erika De Guzman	Inventory Owner	(951) 827-5882	

Emergency Contacts

Name	Role	Department	Phone #	Alternate Phone #
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Last Certified: Sep 22, 2023 (RSS Chemicals Chemical Inventory Program Test) — Nov 16, 2023 (Pump Building CANN Z1160)



Respiratory Tract Irritant Carcinogen Flammables Gases Under Pressure Aquatic Toxicity

Additional Hazards or Special Concerns

Additional Details



New Door Placards

- Select the three dots in the bottom right corner
- Ready to print?
 - “Save PDF”
 - Needs to be in color
 - If you don’t have access to a color printer, email ehslaboratory@ucr.edu
- Need to edit contacts?
 - “Edit”

← Room Sign Options

ENVIRONMENTAL HEALTH AND SAFETY EXPANSION: Rooms 1145 (FIRST FLOOR)


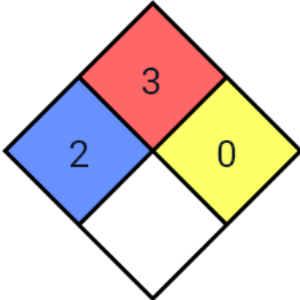
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Emergency Contacts

Name	Role	Department	Phone #	Alternate Phone #
Tiffany Kwok	Asst Director, Research Safety	EH&S	(951) 827-4244	


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Respiratory Tract Irritant




Carcinogen



Flammables



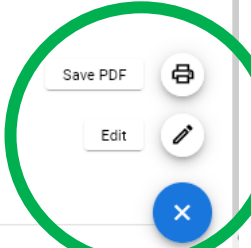
Gases Under Pressure



Aquatic Toxicity

Additional Hazards or Special Concerns

Additional Details



New Door Placards

- Can add:
 - Alternate contact info for inventory owners
 - Additional Emergency contacts
- In a shared lab, the door placard should have contact info from each lab

← Room Sign Options

ENVIRONMENTAL HEALTH AND SAFETY EXPANSION: Rooms 1145 (FIRST FLOOR)

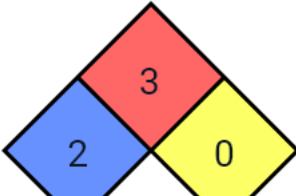





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Respiratory Tract Irritant Carcinogen Flammables Gases Under Pressure Aquatic Toxicity

New Door Placards

- Post PDF outside your lab door
- During Lab Safety Evaluations, EH&S evaluator will be looking for certification date in last 12 months to confirm that placard is up to date

ENVIRONMENTAL HEALTH AND SAFETY EXPANSION: Rooms 1145 (FIRST FLOOR)

IN CASE OF EMERGENCY DIAL 911 IMMEDIATELY

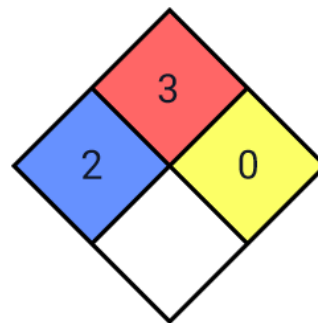
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RSS Tips: How to Check Training



How to check training

Easy for PIs and Lab Safety Contacts to review safety training status for the group in RSS software

Regular required trainings in labs with hazards:

- Lab Safety Fundamentals – refresher every 3 years
- Fire Extinguishers – annual
- Hazardous Waste and Materials Management - annual

How to check training

- f

The screenshot shows the RSS Platform for UC Riverside. The top navigation bar includes the 'RISK & SAFETY SOLUTIONS' logo and a user profile for Patrick Monnig (UCR, PM). A dropdown menu for the user profile is open, showing 'Profile' and 'Logout' options. The main content area features a 'Welcome to RSS Platform for UC Riverside' banner. Below the banner, there is an 'Action Items' section with a list of items, including 'Resolve Inspection Findings' due on 12/01/2023. A 'Computer Ergonomics Self-Assessment' link is also visible.

How to check training

- f

The screenshot shows the user profile for Patrick Monnig in the Risk & Safety Solutions system. The profile includes personal information and a table of group memberships. A green oval highlights the 'Group Memberships' table.

Name	Owner	Role	Created
Biocontrol Building Inventory	Monnig, Patrick	Owner	01/04/2023
Central Plant	Monnig, Patrick	Owner	06/09/2020
EH&S	Kwok, Tiffany	Delegate	03/02/2018
EHS	Monnig, Patrick	Owner	02/18/2015

How to check training

The screenshot displays the 'Risk & Safety Solutions' web application. The user is logged in as Patrick Monnig (UCR) and is viewing the 'Biocontrol Building Inventory' group page. The interface includes a left sidebar with navigation options like Home, Action Items, Workspace, Account Management, and More Apps. The main content area shows a table of group members and a right sidebar with a menu containing Members, Locations, Documents, and Trainings. The 'Trainings' option is highlighted with a green circle.

Name ↑	Email	Group Role	Bio Control Building Entomology Mus
Monnig, Patrick	patrick.monnig@ucr.edu	Owner	Owner

Use groups to manage permissions and access to documents and inventories. Please Note: We're working on integrating more of our features with groups. We will be integrating groups with [Chemicals](#), [Inspect](#), [Radiation](#), and [WASTE](#) in the future.

- Members
- Locations
- Documents
- Trainings**

How to check training

Name ↑	Aerosol Transmissible ...	Biosafety	Bloodborne Pathogens ...	Laboratory Safety Fund...	Bloodborne Pathogens ...
Dav...	—	—	—	Expired	—
De...	Complete	Complete	Complete	Complete	—
Don...	—	—	—	—	—
Gar...	—	—	Complete	Complete	—
He...	—	—	Expired	—	—
Kw...	—	Complete	Expired	Complete	—
Luc...	—	—	Expired	Complete	—
Mie...	—	Complete	Complete	Complete	—
Mo...	—	—	Complete	Complete	—
Naf...	Expired	Complete	Expired	Expired	—
Pha...	—	Complete	Complete	Complete	—
Sar...	—	—	Complete	Complete	—
See...	—	Complete	Complete	Complete	—

Training is expired

No record of training

Completed training

Can hover over a cell to get training and expiration date
Other option:
“Expiring soon” – expiration in next 30 days

Winter Closure



Winter Closure

EH&S will be closed for winter break

- Not available between December 22nd-January 1st

During times of reduced staffing

- Don't work alone
- Use buddy system
- Review 12 Months of Research Safety flier sent out last week

If you have an emergency:

- Contact UCPD – 951-827-5222
 - Will contact EH&S emergency contact if needed



Any Questions?

Information from this session will be sent out to the listserv tomorrow

If you have any questions or concerns, please email ehslaboratory@ucr.edu

Thank you!

Be Safe!