

By Law 55 - Department Voting Rights for Academic Year 2016-17

Department: Botany and Plant Sciences	Chair: Patricia Springer
Date of Meeting to determine voting procedures & extend rights:	Oct 7 discussion, followed by 2-stage vote by secret ballot, completed 10/24/2016
Effective Dates of voting delegations:	10/24/2016 to 10/23/2017

Extensions of voting privileges requires at least a two-thirds majority vote by secret ballot of those Faculty entitled to vote on the cases in question. Extensions of voting privileges must remain in effect for at least one calendar year (12 months).

APPOINTMENTS – All tenured faculty vote on all appointments. Extensions are for Assistant Professors only.

To Assistant Professor:	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Assistant level appointments, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 19 # No 3 # Abstentions 0 # Unavailable 2
To Associate Professor:	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Associate level appointments, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 19 # No 3 # Abstentions 0 # Unavailable 2
To Full Professor:	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Full Professor level appointments, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 19 # No 3 # Abstentions 0 # Unavailable 2

PROMOTIONS – All tenured faculty vote on promotions to tenure. Full Professors vote on promotions to Full. Extensions are for Assistant and Associate Professors only.

To Associate Professor:	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on promotions to Associate, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 17 # No 5 # Abstentions 0 # Unavailable 2
To Full Professor:	Have voting rights been extended to Associate Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Associate Professors to vote on promotions to Full Professor, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 20 (# of full Profs) # Yes 15 # No 3 # Abstentions 0 # Unavailable 2
	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on promotions to Full Professor, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 20 (# of full Profs) # Yes 14 # No 4 # Abstentions 0 # Unavailable 2

NON-REAPPOINTMENTS OR TERMINATIONS OF ASSISTANT PROFESSORS – All tenured faculty vote on non-reappointments. Extensions are for Assistant Professors only.

Non-reappointments:	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Assistant level appointments, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 16 # No 6 # Abstentions 0 # Unavailable 2

MERITS/QUINQUENNIALS - All tenured faculty vote on Assistant and Associate level reviews. Advancements to Professor, Step VI and Advancements to Above-Scale are Merit Actions. Extensions are for Assistant and Associate Professors.

Within Assistant Prof:	Have voting rights been extended to Assistant Professors ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Assistant level merits, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 20 # No 2 # Abstentions 0 # Unavailable 2
Within Associate Professor:	Have voting rights been extended to Assistant Professors for merits ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Have voting rights been extended to Assistant Professors for quinquennials ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Associate level merits/quinquennials, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 19 # No 3 # Abstentions 0 # Unavailable 2
Within Full Professor:	Have voting rights been extended to Associate Professors for merits ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Have voting rights been extended to Associate Professors for quinquennials ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Associate Professors to vote on Full Professor level merits (including advances to VI and A/S) and/or quinquennials, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 20 (# of full Profs) # Yes 15 # No 3 # Abstentions 0 # Unavailable 2
Check yes if your department will allow Assistant Professors to vote on Full Professor level merits (including advances to VI and A/S) and/or quinquennials, no if otherwise. Indicate voting details if “yes” is checked.	Have voting rights been extended to Assistant Professors for merits ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Have voting rights been extended to Assistant Professors for quinquennials ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, enter voting details to extend rights: # Eligible to extend rights 20 (# of full Profs) # Yes 15 # No 3 # Abstentions 0 # Unavailable 2

APPRAISALS - Tenured faculty vote on all appraisals. Extensions are for Assistant Professors only.

Appraisals/Quinquennials:	Have voting rights been extended to Assistant Professors? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Check yes if your department will allow Assistant Professors to vote on Appraisals, no if otherwise. Indicate voting details if “yes” is checked.	If yes, enter voting details to extend rights: # Eligible to extend rights 24 (# of Assoc & full Profs) # Yes 21 # No 1 # Abstentions 0 # Unavailable 2

Recalled Emeritae/i vote on:	no
All Emeritae/i vote on:	no
LPSOEs vote on:	N/A
SOEs vote on:	N/A

Please note that departments must refrain from the use of “exploding votes.” An exploding procedure is where it is announced that those not responding by a certain time and date are assumed to favor (or oppose) the action.

Description of Departmental Policy on Proxy or Absentee Voting:

Proxy voting is not permitted.

Absentee votes must be received before the faculty meeting and a justification for the absentee status must be provided.

Description of Departmental Policy on advisory extensions (include vote to extend privileges):

As a result of our vote to extend privileges, all Senate faculty are eligible to vote on all appointment, promotion, and merit actions. Cooperative Extension Specialists are not qualified to vote by APM and are considered advisory voters. Advisory votes are reported on all personnel actions.

Comments (you may include specific voting procedures or other miscellaneous information in this section):

Voting extensions will remain in effect for the 2016-2017 academic year.

Comments (you may include specific voting procedures or other miscellaneous information in this section):

BPSC voting procedures:

- 1) Faculty review file on efile and make preliminary comments.
- 2) Faculty meeting to discuss the case. Votes will be due at the end of the meeting. Beginning in 20-21, votes were cast electronically during the meeting using a Google Form.
- 3) Absentee votes must be received before the meeting and a justification for the absentee status must be provided.
- 4) Preparation of Department letter.

Per Bylaw 55 A.1 – “No department shall be organized in a way that would deny to any of its non-emeritae/i faculty who are voting members of the Academic Senate, the right to vote on substantial departmental questions...” Please describe below the department voting practice for items of departmental business outside of the personnel review process (e.g. departmental planning and general policies/procedures, program and course modifications, recruitment processes): Department business (other than personnel actions) is discussed and voted on in a faculty meeting. All faculty are informed of the faculty meeting and are able to submit an absentee vote if they are not able to attend. All non-emeritae/i faculty have full voting rights.