

Graduate Program in Biomedical Sciences	Annual Research Progress Evaluation (ARPE) Guidance/Dissertation/Thesis Committee Report
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Student Last Name	Student First Name
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Graduate students are required to meet with their Guidance/Dissertation/Thesis Committee at least once yearly to prepare and present an ARPE Research Report to the committee. The form below is to be used by the committee to evaluate the student's performance during the year and at this meeting.

EVALUATION OF STUDENT PROGRESS: (to be completed by Guidance, Thesis or Dissertation Committee at the time of APRE meeting)

Performance should be evaluated based on the student's year and their stage in the program.

Overall Performance	<i>Please evaluate the student in each of the following areas:</i>				
	Skill Acquired	Needs Improvement	In Progress	Not Applicable	Unable to Assess
<i>Background Knowledge of the field</i>					
<i>Ability to critically assess journal literature</i>					
<i>Ability to independently broaden the relevant knowledge base</i>					
<i>Continuing acquisition of experimental methods and skills</i>					
<i>Ability to develop a research plan</i>					
<i>Skill in analysis/interpretation of data</i>					
<i>Skill in applying appropriate statistical analysis</i>					
<i>Ability to prepare and give a conference presentation</i>					
<i>Developing an understanding of the peer review process</i>					
<i>Ability to develop & write grant proposals</i>					
<i>Motivation/Effort</i>					
<i>Developing an understanding of career options and ability to develop a career plan</i>					
	Satisfactory	Needs Improvement	In Progress	Not Applicable	Unable to Assess
<i>Quality of Research Report</i>					
<i>Quality of Presentation</i>					
<i>Making adequate Research Progress</i>					

COMMENTS	<i>Please complete each section with detailed information and comments: (to be completed by committee)</i>
<i>Are there any concerns about the research project?</i>	
<i>Are there any concerns about the student's performance?</i>	
<i>Have concerns and recommendations from the previous ARPE(s)/ meetings been addressed?</i>	
<i>List specific recommendations and plans for the next academic year</i>	

ACADEMIC PROGRESS:

(To be completed by student and submitted to committee prior to ARPE meeting)

Quarter/Year Admitted _____

Major Area or Designated Emphasis (DE) (if applicable) _____

Date DE was approved _____ Date/Term DE completed _____

Date Qualifying Exam passed (Advanced to Candidacy) _____

Date Research Proposal submitted to Dissertation Committee _____

Dissertation or Thesis Title:

Following items will be used as goal setting measures and may change as student progresses in program:

Designated Emphasis (DE) expected quarter of completion (if applicable)

Tentative date/term Qualifying Exams will be taken

Expected graduation date/term

1. **COURSE WORK** (course and grade)

Year 1	
Year 2	

Year 3	
Year 4	
Year 5	
Years 6+	

2. **RESEARCH SUMMARY** (Up-to-date one-page summary of research progress to date, work remaining to complete the degree and plans for completing the research and degree)

3. **ACCOMPLISHMENTS** (Honors, awards, fellowships, grants, conference recognition/mentions)

4. **PUBLICATIONS** (List co-authored, first-author information)

5. **TA/TEACHING/MENTORING EXPERIENCE**

PROFESSIONAL DEVELOPMENT:

(To be completed by the major professor and discussed with the student)

1. Has the student presented at a national or international research conference? If so, please list them.

2. Has the student submitted an extramural fellowship or research grant application? If so, please list them.

3. Have any of their undergraduate mentees co-authored on their publications and/or conference presentations?

MAJOR PROFESSOR EVALUATION:

(To be completed by the major professor and discussed with the student)

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Guidance/Dissertation/Thesis Committee

Name	Signature	Date

Graduate Student

Name	Signature	Date

Graduate Advisor

Name	Signature	Date
Sika Zheng, Ph.D. , Biomedical Sciences Graduate Advisor		