



# RIVERSIDE

**Black Faculty and  
Staff Association**

## **Standing Committee Descriptions**

**The following pages contain a description of the 4 standing committees responsible for executing the various programs and activities BFASA undertakes.**

**(BFASA bylaws update reflecting these new committees pending)**

**All committees will have an operating budget.**

**(BFASA bylaws update reflecting these new change pending)**

**Cross collaboration amongsts the 4 committees is expected and encouraged.**

**The BFASA Executive Board will also be available to assist all 4 committees as needed so that the responsibilities for each committee never fall upon one person.**

**The goal is for each committee to execute one event, program, or activity on a quarterly basis independently or in collaboration with the other committees.**

**If you are interested in joining a committee, please contact Victor and Paige.**

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# Benefits of Joining a Committee

- **The opportunity to engage in professional and social networking with fellow UCR staff and faculty members that you otherwise might not have had the opportunity to meet or work with.**
- **The opportunity to develop additional professional skills and leadership skills.**
- **The opportunity to engage in activities beneficial to UCR that are outside of your normal job duties and responsibilities, but are beneficial to your yearly performance evaluation.**
- **The opportunity to impact the Black Experience at UCR for Black faculty, staff and students in a meaningful way.**

# Membership and Outreach Committee

The Membership and Outreach Committee is responsible for the following:

- **Recruit new members into BFASA (especially those in non-student affairs positions) through various methods that include working with HR during new-hire onboarding.**
- **Host quarterly mixer for new and current BFASA members as well as for friends and supporters of BFASA (collaboration with the Activities Committee is expected).**
- **Manage and create BFASA promotional materials and tabling items.**

# **Mental Health and Wellness Committee**

**The Mental Health and Wellness Committee is responsible for the following:**

- Provide access to informational resources, trainings, workshops and activities geared towards providing mental health and wellness support.**
- Establish and maintain relationships between BFASA and other UCR departments and offices that focus on mental health and wellness such as Human Resources, the Women's Resource Center, the Counseling Center, the LGBT Resource Center, and The Well.**
- Facilitate open discussion opportunities that allow for BFASA members to share their thoughts and feelings regarding events impacting the Black Community at large and within UCR in a safe and open environment.**

# Professional Development Committee

The Professional Development Committee is responsible for the following:

- Collaborate with African Student Programs (ASP) and the Black Alumni Chapter (BAC) to provide professional development opportunities for the Black undergraduate student population.
- Attempt to identify various trainings and resources that address the professional development areas BFASA members indicate they want development in.
- Identify and secure guest speakers for the "Boldly Go" Series with the help of other UCR departments, offices, and organizations.

# **Activities Committee**

**The Activities Committee is responsible for the following:**

- Plan and execute BFASA's Juneteenth Commemoration Week.**
- Plan and execute various events/programs during Black History Month.**
- Plan and execute social events/activities for BFASA members and supporters in collaboration with the other committees when appropriate.**