Dear UCR Student:

Our records indicate that you are enrolled in courses, but have missed the [published payment deadline](https://registrar.ucr.edu/calendar#payment_and_disbursement) of April 1, 2024, and the five (5) business day grace period provided for payment. Therefore, **a $45 Administrative Tuition Processing Fee has been charged to your account**.

We want to support your educational journey, so please promptly pay your fees to avoid further action. You are an important part of the Highlander family. Convenient payment options can be found at [Student Business Services](https://sbs.ucr.edu/student-services#payment_options).

If you were expecting Financial Aid to pay your tuition and fees, please confirm your financial aid award status to ensure it can be counted towards your fees. Log into your [R‘Web portal](https://rweb.ucr.edu/), select the "Financial Aid" icon, then select the "Award" link to review your financial aid awards. If you don’t have an award, click on the “Requirements and Eligibility” link to complete any outstanding requirements.

If you currently hold an employment position that pays for your tuition/fees and health insurance, please make sure you forward your signed employment letter to your department graduate program coordinator so they can add remissions to your financial account.

Please contact the following departments or individuals for information and assistance on any loan, billing, or enrollment questions you may have:

Graduate Division:  
https://graduate.ucr.edu/

For billing questions, contact Student Business Services:

email: [sbsofc@ucr.edu](mailto:sbsofc@ucr.edu)

website: sbs.ucr.edu

For financial aid questions, contact the Office of Financial Aid:

telephone: (951) 827-3878

email: [finaid@ucr.edu](mailto:finaid@ucr.edu)

website: financialaid.ucr.edu or ask ScottyBot at: <https://financialaid.ucr.edu/#bot>

For enrollment questions, contact your graduate program coordinator.

Office of the Registrar