Global-e journal

Guidelines for Submission of Articles

<u>**Word Count**</u>
Global-e Journal publishes essays which must be in the 1200-1500 word range, not counting notes and references. Submissions that exceed the word limit will be returned for authors to implement cuts before the submission will enter the review process. We do not have the editorial resources to accommodate long submissions. If you are organizing a proposed series of articles (see separate guidelines), then, when corresponding with your series authors, please be sure to alert them to the word limit and enforce that limit. We place a premium on concise and accessible prose.

Citations/References/Footnotes Guide
global-e journal publishes short, accessible articles that provide global analysis, new conceptual or theoretical innovations, research-based studies, and sharp analyses of global topics and transformational action. Findings and references should be properly cited, but since these pieces are limited in length, we do not expect more than five to ten references per article. A handful of explanatory footnotes are also permitted. We follow the Chicago Manual of Style "In-Text" citation format for references. Examples are below:

Book
Grazer, Brian, and Charles Fishman. 2015. *A Curious Mind: The Secret to a Bigger Life.* New York: Simon & Schuster.

In-text citation for above
   (Grazer and Fishman 2015, 12)

Journal article
   Keng, Shao-Hsun, Chun-Hung Lin, and Peter F. Orazem. 2017. "Expanding College Access in Taiwan, 1978–2014: Effects on Graduate Quality and Income Inequality." *Journal of Human Capital* 11, no. 1 (Spring): 1–34. https://doi.org/10.1086/690235.
In-text citation for above journal article
   (Keng, Lin, and Orazem 2017, 9–10)

News or magazine article
   Manjoo, Farhad. 2017. "Snap Makes a Bet on the Cultural Supremacy of the Camera." *New York Times*, March 8, 2017. https://www.nytimes.com/2017/03/08/technology/snap-makes-a-bet-on-the-cultural-supremacy-of-the-camera.html.
In-text citation for the above
   (Manjoo 2017)

Website content

Bouman, Katie. 2016. "How to Take a Picture of a Black Hole." Filmed November 2016 at TEDxBeaconStreet, Brookline, MA. Video, 12:51. https://www.ted.com/talks/katie_bouman_what_does_a_black_hole_look_like.

Google. 2017. "Privacy Policy." Privacy & Terms. Last modified April 17, 2017. https://www.google.com/policies/privacy/.

Yale University. n.d. "About Yale: Yale Facts." Accessed May 1, 2017. https://www.yale.edu/about-yale/yale-facts.

In-text citation for above

(Bouman 2016)

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Social media content

Text

Conan O'Brien's tweet was characteristically deadpan: "In honor of Earth Day, I'm recycling my tweets" (@ConanOBrien, April 22, 2015).

Reference list entries (in alphabetical order)

Chicago Manual of Style. 2015. "Is the world ready for singular they? We thought so back in 1993." Facebook, April 17, 2015. https://www.facebook.com/ChicagoManual/posts/10152906193679151.

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<u>**Our "Brand"**</u>

As an online publication, *global-e journal* is fast, flexible, and free. We attract readers from more than 170 countries and contributors from around the world. With the aim of publishing weekly, we can respond to issues and events as they unfold.

Our short-form feature essays aim to reach a broad audience in the sprawling and multidimensional field of global studies. Ideally, *global-e journal* is a venue where writers from a range of backgrounds such as poets, policy makers, and engineers all feel comfortable reading and reflecting on issues in such diverse fields as climate change, global peace security, popular culture, migration, gender/sexuality studies……

Diversity is paramount. We invite contributions from around the world and have assembled an editorial team that is comprised of specialists from many backgrounds and Perspectives.

We edit in house, allowing rapid turnaround time, which means that a high-quality submission on a timely topic can be published within a matter of days. On the other hand, most essays involve more give-and-take and sometimes our publishing queue grows longer than we would like, but generally authors are pleased to see their work published within 2-3 weeks.

We edit submissions lightly, aiming only to sharpen arguments and refine the prose. Rather than acting as a gatekeeper, *global-e journal* aspires to open fresh avenues to dialogue and Exchange.

We have discovered that *global-e journal* is a powerful pedagogical resource. Instructors around the world have told us that the length and style of global-e journal essays make them a perfect fit for classroom use, especially in schools where English is used as a second language. This has strengthened our commitment to accessible prose and the short-essay format. Our hope is that knowing how accessible this knowledge becomes will act as a motivator for writers to contribute.

Essay Format/Layout
Our Managing Editor, Omar Mansour (global-e@21global.ucsb.edu), strives to make each essay as visually compelling as possible and is open to suggestions about graphics and layout. He will do his best to satisfy all requests, but sometimes an author's preferences cannot be fully realized due to the technical parameters of the global-e journal platform.

Images/Graphics
We encourage authors to provide 3-4 photos or image suggestions to accompany your submission. Please submit in JPG, JPEG, PNG, JIFF, or GIF formats. Each file should be at least 350 KB and not exceed 3MB. Low resolution or otherwise poor-quality images cannot be accepted, so pay careful attention to size and resolution requirements. **Photos and/or images must be public access or your own photos. Authors should indicate the provenance/ownership of images, especially if using a copyrighted image (personal photo, website, Reuters, Getty Images, etc).**

global-e journal

Guidelines for a <u>Series</u> of Articles

<u>Series Details</u>
global-e journal welcomes proposals for thematic series of articles. As a series editor, you are responsible for fashioning a theme, authoring a lead essay, and recruiting four to twelve contributors. We will support you, but you need to play an active, hands-on role working with your series contributors prior to submission of their work. Each Contribution is posted as it arrives, so publication dates for your series can spread out over several weeks or over the course of a year. Note that bulk submissions of completed series articles are typically not published on the same day. The main objective is to encourage specialists to write on a topic of shared concern in a manner that is lively and accessible to a wide audience.

<u>Topics</u>
We wish to benefit from your wisdom and expertise with respect to topic selection and author recruitment and therefore are genuinely open to your ideas and aspirations. We are at the same time willing to help refine your topic and guide administration of the series.

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Editorial Review Process

We want Series Editors to feel empowered to do as much or little as they wish regarding the editorial review of essays submitted to their series. If you plan to be engaged in the initial assessment of submissions, it is important to remember our target word length of 1200-1500 words, which, as noted above, is a firm policy of the journal. In the interest of maintaining the identity, quality, and continuity of the *global-e journal* brand, the journal's Managing and Executive Editors reserve the right of final review, consulting as necessary with the Series Editor.

<u>Logistical Support for Series</u>
The *global-e journal* Managing Editor is on hand to assist in the process of inviting prospective contributors, responding to questions, receiving draft manuscripts, communicating editorial feedback, and securing final author-approved versions and graphics. The degree of logistical and outreach support will be negotiated between the Managing Editor and Series Editor.