

### **Request to Offer Fully Online Courses in Summer Sessions 2022**

This request process is intended for courses that have not been approved to be offered online with the Committee on Courses policy for online course proposals. Departments and programs should use this form to offer fully online versions of existing courses approved for in person instruction for Summer Sessions 2022 only. Please note that the proposal is for Summer Sessions 2022 offerings only. If departments and programs wish to offer the courses fully online in future quarters a course change proposal does need to be submitted in the Course Request System (CRS) following the Committee on Courses' policy.

#### **Department Contact Email (required)**

Please provide the email address of the person who can respond to follow-up questions, if any.

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#### **Subject Area (e.g. History) (required)**

If you are requesting for multiple courses, please submit a separate request for each course.

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#### **Course number of course that you are requesting to be taught fully online (required)**

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### **Proposed Course Details (Both Synchronous and Asynchronous)**

#### **Synchronous Course**

Please describe how exams and midterms (if any) will be administered in a way that offers a similar level of safeguard against academic dishonesty as is provided by in-person offerings of the same course:

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#### **Asynchronous Course**

Please provide a justification describing how the offering will deliver the equivalent academic value to an in-person offering of the same course.

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#### **Upload a syllabus**

Please attach the course syllabus as a PDF file.

#### **Department Acknowledgement**

The Department/Program certifies that it will make all reasonable to efforts to have the requested courses meet the same standards of educational experience offered to students and to ensure equal access to all enrolled students including students with disabilities working with the Student Disability Resource Center and other offices as needed.

The Department/Program understands that this process is for Summer Sessions only and that any resulting approval is valid for Summer Sessions 2022 only.