



LABOR RELATIONS AND WORKERS' COMPENSATION
HUMAN RESOURCES
RIVERSIDE, CALIFORNIA 92521

June 26, 2007

PROOF OF SERVICE—VIA ELECTRONIC MAIL AND BY US MAIL

Ms. Sandra Baringer
UC-AFT Field Representative
29718 Red Mountain Drive
Valley Center, CA 92082

RE: Establishment of University Writing Program (UWP) at UCR

I write to inform you that the University has made plans to establish the University Writing Program (UWP), effective September 1, 2007. Specifically, the UWP is being established for the purpose of developing a campus-wide response to the writing and composition instruction requirements of the campus' students, which has been the responsibility of the English Department. The development of the UWP acknowledges the continued growth of the writing and composition instruction requirements among UCR students and the need for the campus as a whole to be engaged in the composition and writing instruction of its students.


As the UWP program instruction will be delivered by pre-six-year and continuing lecturers, the University is hereby providing notice to the union with respect to the following:

1. As part of this proposed programmatic change, lecturers with current appointments in the English Department who are assigned to teach basic writing (ENGL 4 and 5) and/or composition courses (ENGL 1 ABC) will be reassigned to the UWP as their primary department. So that these affected lecturers are not disadvantaged by this reassignment, the University is proposing to: (a) transfer all quarters of continuing lecturers with prior service from the English Department for seniority purposes vis-à-vis the layoff provision in Article 17 of the MOU; and (b) transfer all quarters of any pre-six-year lecturers with prior services in the English Department as lecturers for the purpose of eligibility toward excellence review vis-à-vis provisions in Article 7b of the MOU.

2. Codification of employment policies in the University Writing Program (UWP) in the areas of: (a) appointment of pre-six Lecturers; (b) renewal of contracts for pre-six-Lecturers with annual contracts who have served for fewer than six years; (c) review of pre-six- Lecturers who are eligible to move to a Continuing Appointment; and (d) merit review and performance expectations of Lecturers with Continuing Appointment Status. The proposed policies are outlined in accordance with the current campus procedures for recruitment and consistent with lecturer appointment and evaluation process as specified in the MOU and coordinated by the Academic Personnel Office. These policies are attached for your information.

Should you have any questions or wish to discuss this matter, please contact Marianne Beckett in my office by July 31, 2007, either by phone at (951) 827-2847 or by email at marianne.beckett@ucr.edu.

Sincerely,


Tony Giorgio
Labor Relations Manager

Enclosures:

- University Writing Program – Functional Overview
- University Writing Program – Flowchart
- University Writing Program – Appointment and Review of Pre-Six Lecturers
- University Writing Program – Merit Review and Performance Expectations of Lecturers with Continuing Appointment Status

Cc: EVC & Provost Wartella
Vice Provost Lord, Academic Personnel
Vice Chancellor Bolar, Academic Planning and Budget
Vice Provost for Undergraduate Education
Department Chair Kinney, English Department
Acting UWP Director
Assistant Director Dudley, UCOP Labor Relations Office