

University Teaching Certificate Program
Application Form

Instructions: Print clearly in black or blue ink. Fill out the application form completely and attach all relevant documents. All applicants must have completed the university-wide TA Orientation Program in order to be considered candidates for the UTC program.

Personal Information:

Last Name: _____ First Name: _____

Address: _____

Phone: (_____) _____ Email: _____

Academic Information:

Department: _____

Degree Objective: _____ Student ID#: _____

Current Stage in Your Program: _____

Experience:

How many total quarters have you worked as a TA?

How many total discussion sections have you taught as a TA at UCR?

How many total lab sections have you taught as a TA at UCR?

For how many courses have you been the sole instructor (responsible for all aspects of instruction and assessment)?

Application Checklist:

- ___ Non-confidential Letter of Recommendation: Provide one letter of reference (you may use a letter that does not pertain to the UTC program, so long as it addresses some aspect of your teaching)
- ___ Teaching Evaluations: Provide three quarters of recent evaluations, including comments and numerical scores.
- ___ Letter of Interest: Provide a letter explaining your interest in the program and describing your teaching experience.

Reference:

Name (include title): _____

Email: _____ Phone: _____

I certify that I am available for seminar meetings during the winter quarter. I can commit to attending program seminars at the time that they are offered. I am aware that the UTC program requirements must be completed by week 6 of spring quarter 2013. I understand that failure to complete all aspects of the program invalidates my candidacy for certification in spring 2013 and that, should I wish to participate in the program in the future, I will need to reapply.

I certify that information contained in this application is true and complete. I understand that false information may be grounds for rejection of the application and immediate termination of certification participation at any point in the future if I am accepted into the program. I authorize the verification of any or all information listed above. I understand that acceptance into the program in no way guarantees that a Certificate of University Teaching will be awarded to me. I further acknowledge that the final approval of my certification is contingent upon my completion of the requirements and approval from the Dean of Graduate Division and TADP staff.

Name: _____

Signature: _____ Date: _____