

GLUCK FELLOWSHIP APPLICATION INFORMATION PACK 2012-2013

I. GENERAL INFORMATION

Established in 1996, the Gluck Fellows Program of the Arts is the premier arts outreach program at UC Riverside. The Gluck Program is a privately funded arts outreach program that is designed to create the opportunity for exceptional UCR faculty, graduate and undergraduate students of the Department of Art, Creative Writing, Dance, History of Art, Music, Theatre and the Sweeney Art Gallery and UCR/California Museum of Photography to extend their creative, performative, and expository talents to local schools, residential homes for elderly care, and community centers that have little or no access to the arts.

II. TIMETABLE

July 1, 2012	2012-2013 Gluck Project Cycle Begins
September 24, 2012	Fall Quarter Begins
September 26 OR 29, 2012	Gluck Orientation – MANDATORY ATTENDANCE!
September 27, 2012	Instruction Begins
October 10, 2012	ALL Info Sheets Due
	FALL Availability Forms Due
	Begin Interviews for Summer Fellows
December 8, 2012	WINTER Availability Forms Due
	ALL Project Run-Thoroughs By This Date
	Summer Fellows Chosen
December 14, 2012	Fall Quarter Ends
January 2, 2013	Winter Quarter Begins
	Summer Fellows Notified
January 11, 2013	Summer Fellows Meeting #1 - Curriculum Planning
February 1, 2013	ALL Gluck Fellowships begun (except ensembles)
March 22, 2013	Winter Quarter Ends
	SPRING Availability Forms Due
	All Ensembles Run-Throughs by this date
April 1, 2013	Spring Quarter Begins
April 5, 2013	All Ensemble Fellowships Begun
May 10, 2013	Summer Fellows Meeting #2 – Run-through, shopping list, first day handout
	Prospective Fellow Application Workshop
	Gluck Fellowship Applications for 2013-2014 available to prospective fellows on website
June 7, 2013	Instruction Ends
June 10, 2013	Last Day For Performances
June 15-16, 2013	Deadline To Submit Evaluations For Payment
	Commencement
June 17-21, 2013	Gluck Summer Camp of the Arts for High School Students
June 14, 2013	Deadline To Submit Fellowship Application For 13-14
June 21, 2013	Summer Fellows Meeting #3 - De-brief
June 30, 2013	2012-2013 Gluck Project Cycle Ends

III. PAST PROJECT EXAMPLES

Art (3 graduate fellows - \$500 budget each)

-Presentations on the history of photography, and making of solar grams

- Presentations on Pop Art, culminating with the students creating their own Pop Art
- Workshops on filming and editing digital video short films

Creative Writing (3 graduate fellows, 1 undergraduate Editor of Mosaic - \$50 budget each)

- Workshops introducing students to the basic elements of writing poetry or fiction writing
- Workshops using found objects or words to create poems
- Workshops on creating personal essays, encouraging poetic elements within the genre of Creative non-fiction.

Dance (10 graduate fellows, \$0 budget)

- African American Social Dance Workshops
- Yoga for Dancers Workshops
- Philippine Folk Dance Workshops

History of Art (7 graduate fellows, \$125 budget each)

- Presentations on Greek art through the storytelling of ancient Greek myths
- Presentations on Contemporary Art and Artists of Southern California, with debate
- Presentations on African Masks and their connection to Modern Art, with mask making workshop

Music (2 faculty ensembles, 9 graduate fellows, 5 undergraduate fellows, 15 ensemble fellows - \$5 photocopy each group)

- Afro-Caribbean Percussion Lecture/Demonstrations
- Half hour program on 'All About the Violin' for K-3rd grade
- Performance/Lectures on the History of Opera

Sweeney Art Gallery (1 graduate fellow, 1 undergraduate working together – budget to be arranged)

- 7 dates 'ARTSwalk First Thursday' workshops introducing participants to the purposes and uses of art as a means of commenting on the human condition, relating to current exhibitions at the Sweeney Art Gallery

Theatre (3 graduate fellows - \$30 budget each)

- Master Classes in Acting and Improvisation
- Master Classes in Design and Technical Theatre
- Screenwriting and Playwriting Workshops

UCR/California Museum of Photography (1 graduate fellow and 1 undergraduate for Podcasting, 1 graduate and 1 undergraduate for First Sundays – budget to be arranged)

- 10 Podcasts relating to ARTSblock Programming
- 5 dates UCR/CMP's First Sunday's Program: Workshops and arts education reflecting programming

For an in-depth look at these and other past Gluck projects, please visit our website at www.gluckprogram.ucr.edu or the Gluck Office.

IV. KEYS TO A SUCCESSFUL APPLICATION

Meet with your Department Coordinator

The Gluck Office does not choose the fellows; we only shape the successful proposals and administrate the projects. The department coordinators have the final choice of fellows:

Art – Prof. Brandon Lattu
 Creative Writing – Prof. Andrew Winer
 Dance – Prof. Susan Rose
 History of Art – Prof. Jeanette Kohl

Music – Prof. Jonathan Ritter
 Theatre – Prof. Erith Jaffe-Berg
 Sweeney Art Gallery – Jennifer Frias

V. KEYS TO A SUCCESSFUL PROJECT

Communication

Establishing and maintaining open lines of communication is essential to the success of any project. Projects in which a Fellow maintained active communication with their Department Coordinator, the Gluck Office, and the contact sites where they were scheduled have been far more successful and rewarding to all involved than projects in which Fellows did not maintain open lines of communication.

Flexibility

The more rigid a project's requirements, the more difficult it is to schedule. Although the Gluck Office will do its best to accommodate your preferences regarding your project, this may not always be possible. The best way to avoid unnecessary headaches is to be flexible with your project, scheduling availability, and age group with which you wish to work.

Objectives

When creating your project, have set goals in mind. By the end of your presentations, what do you want your audience to have gained from their time with you?

Focus on the ARTS in education

When planning your project, remember that DOING art is more important than talking about it. First, participants must experience your art through performance or presentation. Second, your participants should experience your art form through interactive, hands-on activities, music or video clips, question and answer sessions, etc. Lecture **only** when necessary.

Standards for the Visual and Performing Arts (VAPA) for students in K-12

All projects must satisfy one or more of the five component strands making up the VAPA standards:

1. **ARTISTIC PERCEPTION**
Processing, Analyzing, and Responding to Sensory Information Through the Language and Skills Unique to (your subject)
2. **CREATIVE EXPRESSION**
Creating, Performing, and Participating in (your subject)
3. **HISTORICAL AND CULTURAL CONTEXT**
Understanding the Historical Contributions and Cultural Dimensions of (your subject)
4. **AESTHETIC VALUING**
Responding to, Analyzing, and Making Judgments About Works of (your subject)
5. **CONNECTIONS, RELATIONSHIPS, APPLICATIONS**
Connecting and Applying What Is Learned in (your subject) to Learning in Other Art Forms and Subject Areas and to Careers

Sustaining your project at the Site

Each project requires a study guide, lesson plan, reference sheet, power point or sound file – *something* to email ahead of time, or leave with the site when you go.

Budget

Planning your budget carefully, and including all expenses in your proposal, will avoid misunderstandings later. Each department has a different budget per fellow. The Gluck Office or your Department Coordinator can tell you the available budget before you begin your plan.

Age Appropriateness

When working in community settings such as schools and elder care centers, keep in mind that their curricular requirements or artistic tastes may be more conservative than those you are used to. Be aware of this when preparing your lesson plans or performance repertoire. If you are uncertain about the appropriateness of some of your presentation material, *ask your site contact*. They will be able to tell you whether the material is appropriate for the audience.

VI. FELLOWSHIP RESPONSIBILITIES

In order to receive a fellowship, Gluck Fellows must fulfill the following responsibilities. Failure to comply with these obligations may result in jeopardizing consideration for future fellowship opportunities.

Community Contact

Gluck projects require at least 10 hours* of contact time with community participants (schools, residential homes for elderly care, community centers, special events, etc.) Additional time for lesson plan preparation and rehearsals for performance ensembles is assumed. For every hour of community contact, Fellows should allow 5 to 10 hours of preparation time. Partners and student-run ensembles do a maximum of 20.

IMPORTANT NOTE for Sweeney Art Gallery and UCR/California Museum of Photography Fellows:

There are additional time requirements for Sweeney Art Gallery and UCR/California Museum of Photography Fellows. Please speak with Sweeney Art Gallery Curatorial Manager Jennifer Frias at (951) 827-1465 for details.

Meet with your Department Coordinator

As soon as your Department Coordinator has officially notified you of your selection as a Fellow, you should schedule a meeting with him/her to discuss the details of your project. Please stay in regular contact with your Department Coordinator throughout the course of your project to ensure that things are flowing smoothly.

Come to Gluck Orientation

Each Gluck Fellow **must** attend orientation to discuss the program and fellowship responsibilities.

Turn in your forms

You must submit your completed **Information, Waiver, and Availability Forms** to the Gluck Office by the beginning of October.

Run-through with the Gluck Office

Before their first presentation, Fellows are required to stage their projects and give a run-through in the Gluck office. Schedule a meeting with the Gluck Office. The purpose of this presentation is to ensure that the quality of content and the level of presentation meet the standards set forth by the Gluck Program, and give the Gluck Office and Department Coordinators the opportunity to provide you with feedback regarding your projects and presentations.

Scheduling

The Gluck Fellows Coordinator will schedule each project. In order to begin scheduling a project, the coordinator needs your **Availability calendar**.

IMPORTANT NOTE: Fellows **cannot** be scheduled until they have met with the Gluck Office and filed their Information, Waiver and Availability forms.

Communication

While the Gluck Coordinator will make initial contact with the sites at which a Fellow's presentations are to be scheduled, it is up to the Fellow, once a schedule has been arranged, to contact their hosts to discuss specific details of the site and of their project, as well as confirm the date(s) and time(s) of the presentation(s). By agreeing to release your contact information to the host site, you further open the lines of communication.

Attendance and Punctuality

Gluck Fellows are essentially ambassadors of the University of California, Riverside, the College of Humanities, Arts, and Social Sciences, and of the Gluck Foundation, as well as of their particular arts discipline. It is essential that Fellows show up on time and be well prepared for each of their scheduled presentations.

Project Documentation

While the degree of project documentation required of Fellows varies from department to department (Fellows should speak with their Department Coordinator to find out exactly how much documentation their department requires), the following **must** be submitted to the Gluck Office upon the completion of a Fellow's project:

- **Project Evaluation Form:** Submitted **no later than two weeks** after the conclusion of a project.

IMPORTANT NOTE: In rare instances, Gluck Fellowships have been terminated due to lack of communication on the part of the Fellow. The best way to avoid this situation is for Fellows to stay in close contact with their Department Coordinator, the Gluck Office, and site contacts.

VII. FELLOWSHIP DISBURSEMENT

Faculty Fellows

Disbursement of Faculty Fellowships is arranged through Payroll. For specific questions regarding the disbursement of Faculty Fellowships, please speak with the Gluck Program Coordinator.

Graduate and Undergraduate Fellows

Disbursement of Graduate and Undergraduate Fellowships is arranged through the **Financial Aid Office**. As soon as a student is notified that they have been selected to be a Gluck Fellow, it is **strongly recommended** that they set up an appointment with their Financial Aid Counselor to discuss exactly how their Gluck Fellowship will be disbursed and whether it will affect their current financial aid package in any way.

VIII. FELLOWSHIP APPLICATION FORM

Please download the Fellowship Application Form from the Gluck website – www.gluckprogram.ucr.edu Please submit completed applications to the Gluck Office, INTN – M1016 by Friday, June 15, 2012. Email Gluckprogram.ucr@gmail.com; fax 951 827 3538.

IX. etc.

Gluck Special Events and Projects:

ARTSwalk:	Performances and presentations First Thursday 6-9pm of each month in downtown Riverside
Family Funday:	Performances and presentations First Sunday 1-3pm of each month in downtown Riverside – Family friendly, family learning
March:	Watkins Society performances Homecoming performances
May ARTSwalk:	BeyondStudio – Gluck Fellows Perform at the Culver Center
June:	Gluck Summer Arts Intensive for High School

MoveMore – (Dance) Gluck Obesity Project for 3rd grade
Contemporary Dance Ensemble for Undergrads – (Dance) Audition in the Fall
Spring Touring Troupe – (Theatre) Audition in the Winter
Children's Touring Troupe – (Theatre) Audition in the Spring
Music Ensembles – there are spots for various musicians in a variety of musical ensembles

Joint Applications and Ensembles – If you would like to submit a joint application or ensemble application, please understand that each fellowship carries with it its own obligation of time. Two or more people working together must do a minimum of 20 hours outreach.